



Notice of Annual Shareholder Meeting 2020

Wednesday, 11 November 2020, 9am (NZ time)
This will be a virtual only meeting





Reliable.
Responsible.
Transforming.



Dear Shareholder

Contact Energy Limited (“Contact”) invites you to join us at our Annual Meeting of Shareholders on Wednesday 11 November 2020, commencing at 9am (NZ time).

This will be a virtual only meeting.

Join the meeting at:

www.virtualmeeting.co.nz/cen20

Business

A. Chairman's address

B. Chief Executive's address

C. Resolutions

To consider and, if thought fit, to pass the following ordinary resolutions:

Resolution 1 – Re-election of Robert McDonald

That Robert McDonald be re-elected as a director of Contact.

Resolution 2 – Re-election of Victoria Crone

That Victoria Crone be re-elected as a director of Contact.

Resolution 3 – Auditor's Remuneration

That the directors be authorised to fix the fees and expenses of the auditor.

D. Other Business and Shareholder Questions

To consider any other matter raised by a shareholder at the meeting.

On behalf of the Board of Directors

A handwritten signature in dark blue ink, appearing to read 'R McDonald', with a stylized flourish at the end.

Robert McDonald
Chair

13 OCTOBER 2020

Procedural Notes

Voting

Voting entitlements for the meeting will be determined at 5pm on Monday 9 November 2020 based on registered shareholdings at that time. Voting on all resolutions put before the meeting will be by poll.

Each of the resolutions is to be considered as a separate ordinary resolution. To be passed, each of these resolutions requires the approval of a simple majority (more than 50%) of the votes of those shareholders entitled to vote and voting.

Proxies and Corporate Representatives

Shareholders entitled to attend and vote at the meeting may appoint a proxy to attend and vote on their behalf. A proxy need not be a shareholder of Contact. Any corporation that is a shareholder of Contact may appoint a person as its representative to attend the meeting and vote on its behalf in the same manner as that in which it could appoint a proxy.

Proxy appointment

A proxy form accompanies this notice of meeting. Proxy forms must be received at the office of Contact's share registry, Link Market Services, by **9am on Monday 9 November 2020**. Any proxy form received after that time will not be valid for the meeting.

You can lodge your proxy online by going to vote.linkmarketservices.com/CEN or by scanning the QR code on the proxy form with your smartphone.

If you complete the proxy form in full but do not name a person as your proxy or your proxy does not attend the meeting, the Chair of the meeting will act as your proxy and vote in accordance with your express direction.

Virtual annual meeting

Shareholders and proxy holders entitled to attend and vote at the meeting will not be able to attend the meeting in person. Participation in the meeting will be virtual only, via an online platform provided by Contact's share registrar, Link Market Services at www.virtualmeeting.co.nz/cen20. Shareholders attending and participating in the meeting virtually via the online platform will be able to vote and ask questions during the meeting.

Explanatory Notes

Resolutions 1 and 2 – Re-election of Robert McDonald and Victoria Crone

Under the NZX Listing Rules, a Contact director must not hold office (without re-election) past the third annual meeting following the director's appointment or 3 years, whichever is longer. Accordingly, Robert McDonald and Victoria Crone are retiring by rotation at the meeting and are seeking re-election. Robert and Victoria are both Independent Directors (as determined by the Board using the definition in the NZX Listing Rules) and both stand for re-election with the unanimous support of the Board.

Resolution 3 – Auditor's fees

KPMG is automatically reappointed as auditor under section 207T of the Companies Act 1993 (the "Act"). The proposed resolution is to authorise the Board, under section 207S of the Act, to fix the fees and expenses of the auditor.

Robert McDonald

Independent Non-Executive Chair

APPOINTED DIRECTOR
12 NOVEMBER 2015,
LAST ELECTED 2017 ANNUAL
MEETING, CHAIR OF THE
CONTACT BOARD SINCE
SEPTEMBER 2018.
MEMBER OF THE
PEOPLE COMMITTEE



Robert McDonald's finance career spans over 30 years, having worked overseas before joining Coopers and Lybrand in the corporate advisory and valuations practice in 1985. He is a director of Fletcher Building Limited, Chartered Accountants Australia and New Zealand and AIA Limited, and was formerly the chief financial officer with Air New Zealand. He is a former board member of the Institute of Finance Professionals New Zealand Inc. and the former vice chairman of the IATA Financial Committee. Robert has a Bachelor of Commerce from Auckland University and in 1999 completed the Program of Management Development at Harvard Business School. He is a Fellow of Chartered Accountants Australia and New Zealand.

Victoria Crone

Independent Non-Executive Director

APPOINTED DIRECTOR
12 NOVEMBER 2015,
LAST ELECTED 2017
ANNUAL MEETING.
MEMBER OF THE
AUDIT AND RISK COMMITTEE



Victoria Crone has over 20 years' experience in the communications and IT sectors. Her experience spans from start-ups to mature products across consumer, small business and enterprise sectors. She is chief executive of Callaghan Innovation, Chair of Statistics New Zealand, and Co-chair of Figure.NZ. A former managing director of Xero New Zealand, Victoria also held senior management roles in sales and marketing at Chorus and Telecom. She is a passionate kiwi and a member of NZ Global Women. Victoria holds a Master's degree in Commerce and Administration (Marketing and Management) from Victoria University.

How to attend the Annual Shareholder Meeting

Go to www.virtualmeeting.co.nz/cen20

- Login to the portal using your **full name, mobile number** and **email address**
- **To register to vote**, click on the “**get a voting card**” box at the top of the webpage, then enter your:
 - › shareholder number; or
 - › proxy number (if you are an appointed proxy, a proxy number will be sent to you)
- **To ask a question**, click on the “ask a question” box and follow the instructions on screen. You must register to vote before you can ask a question.

For more detailed instructions on how to attend the Annual Shareholder Meeting, see www.virtualmeeting.co.nz/help

We recommend you commence the login process at least **15 minutes before the meeting** is due to begin.

